



General Details

Assessor	John Hill
Assessment Date	16/12/2019
Assigned Reviewer	John Hill
Next Review Date	20/02/2021

Signed Off By	Gemma Leigh
Signed Off On	16/02/2020

Operation Assessed	Sport Brighton general facility risk assessment
--------------------	---

Associated with specific area

-  Registrar and Secretary
-  Sport and Recreation Service
-  Activities
-  Staff

Description of work area and/or activity assessed

Covers all generic risks associated with facility provision within Sport Brighton portfolio. This should be used alongside risk assessments for all specific indoor areas, tasks and activities.

Sport Brighton has indoor facilities as follows:

Cockcroft: Sports Hall, Reception, Changing/wash rooms, fitness suite.

Eastbourne: Sports Hall, Reception, Changing/wash rooms, fitness suite, 2 studios, 2 gymnasiums, 1 first aid room, 3 offices, swimming pool, meeting room, wellbeing room, foyer, lift.

Falmer: Sports Hall, Reception, Changing/wash rooms, fitness suite, 2 studios, 4 offices, 1 meeting room, viewing area, lift.

Falmer pavilion: 4 seminar rooms, Changing/wash rooms, first aid room.

Sport Brighton has outdoor facilities as follows:

Cockcroft: None

Eastbourne: Synthetic turf pitch. Climbing wall. 4 x hard court (remote - Trevin towers)

Falmer: 4 x grass football pitches, 2 x grass rugby pitches. 1 grass area. 1 synthetic turf pitch. 8 x hard courts.

Medium



- ☹ Children (<16)
- ☹ Contractors
- ☹ New mothers
- ☹ Others
- ☹ Persons with disabilities
- ☹ Pregnant people
- ☹ Staff
- ☹ Students
- ☹ Visitors
- ☹ Young persons (16-17)

Current Rating	Hazard Information	Task Status
<div>Low</div> <div> <div></div> <div></div> <div></div> <div></div> <div></div> </div>	<div> <div></div> Electricity Power points. Lighting Equipment </div>	<div> <div>0</div> <div>0</div> <div>0</div> </div>
	Measures Currently in place to prevent risk of injury	
	Annual PAT testing by SRS. T&Cs stating no external portable equipment to be used on site. Day to day supervision by Duty Officers. Fixtures/fittings annual test by EFM. No electrical points in wet/outdoor areas. Pre-use safety checks and procedure on remedial action in place. NOP H3.	

Potential Rating	Additional Controls Required
<div>Low</div> <div> <div></div> <div></div> <div></div> <div></div> <div></div> </div>	<div> No Remedial Actions Entered If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them. </div>

Current Rating	Hazard Information	Task Status
<div>Low</div> <div> <div></div> <div></div> <div></div> <div></div> <div></div> </div>	<div> <div></div> Access/Egress Safe access/egress from facility and navigation throughout facilities. </div>	<div> <div>0</div> <div>0</div> <div>0</div> </div>
	Measures Currently in place to prevent risk of injury	
	Open and ongoing use inspection for all areas to ensure access/egress routes clear of hazards. NOP EO4/CO2/FO3/FO5. Fire exit routes signed and emergency lit. Bi-annual emergency lighting test undertaken by EFM. Facility capacity levels in terms and conditions. Trained to staff on induction including actions associated. EAP G5 GEEP/PEEP available to users and staff inducted to recognise need and how to implement. NOP H1.	

Potential Rating	Additional Controls Required
<div>Low</div> <div> <div></div> <div></div> <div></div> <div></div> <div></div> </div>	<div> No Remedial Actions Entered If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them. </div>

Current Rating	Hazard Information	Task Status
<div>Low</div> <div> <div></div> <div></div> <div></div> <div></div> <div></div> </div>	<div> <div></div> DSE Relating to staff utilising DSE. </div>	<div> <div>0</div> <div>0</div> <div>0</div> </div>
	Measures Currently in place to prevent risk of injury	
	DSE online assessment/training included in induction process.	

Potential Rating	Additional Controls Required
<div>Low</div> <div> <div></div> <div></div> <div></div> <div></div> <div></div> </div>	<div> No Remedial Actions Entered If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them. </div>

Current Rating	Hazard Information	Task Status
<div>Low</div> <div> <div></div> <div></div> <div></div> <div></div> <div></div> </div>	<div> <div>⚠️</div> <div> Fall of object from height Storage of equipment falling from height. Viewing areas overlooking lower level facilities (Eastbourne and Falmer sports hall and open plan fitness suites) </div> </div>	<div> <div>0</div> <div>0</div> <div>0</div> </div>
	Measures Currently in place to prevent risk of injury	
	Storage areas not to include overhead storage. Storage areas checked daily by Duty Officers. NOP CO2/FO3/FO5/EO4. Viewing areas without ledges (excluding Eastbourne sports hall) and above waist height wall/barrier. No loose equipment stored near these areas.	

Potential Rating	Additional Controls Required
<div>Low</div> <div> <div></div> <div></div> <div></div> <div></div> <div></div> </div>	<div> No Remedial Actions Entered If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them. </div>

Current Rating	Hazard Information	Task Status
<div>Medium</div> <div> <div></div> <div></div> <div></div> <div></div> <div></div> </div>	<div> <div>⚠️</div> <div> Fire/Explosion Fire which may result in loss or harm to life. </div> </div>	<div> <div>0</div> <div>0</div> <div>0</div> </div>
	Measures Currently in place to prevent risk of injury	
	Emergency evacuation plans in place. EAP C1/E1/F1 Emergency evacuation drills undertaken by EFM bi-annually. All staff trained on evacuation plans at induction. Staff present during operating hours to act as evacuation controllers/wardens. Duty officers ongoing checks to ensure combustibles are removed. Fire extinguishers provided and training given on induction. NOP H11. EFM inspection of equipment. Use of flammable materials limited via procurement. Facilities locked when not in use to prevent arson attempts.	

Potential Rating	Additional Controls Required
<div>Medium</div> <div> <div></div> <div></div> <div></div> <div></div> <div></div> </div>	<div> No Remedial Actions Entered If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them. </div>

Current Rating	Hazard Information	Task Status
<div>Low</div> <div> <div></div> <div></div> <div></div> <div></div> <div></div> </div>	<div> <div>⚠️</div> <div> Fall of person from height Working at height </div> </div>	<div> <div>0</div> <div>0</div> <div>0</div> </div>
	Measures Currently in place to prevent risk of injury	
	Working at height training given to those requiring. Set tasks that involve any working at height risk assessed. Ladders locked - key available only from Duty Officer	

Potential Rating	Additional Controls Required
<div>Low</div> <div> <div></div> <div></div> <div></div> <div></div> <div></div> </div>	<div> No Remedial Actions Entered If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them. </div>

Current Rating	Hazard Information	Task Status
<div>Medium</div> <div><div></div><div></div><div></div><div></div><div></div></div>	<div><div><div></div></div><div>Hazardous substance Exposure to and use of cleaning chemicals which may cause skin, lung or eye irritations or burns.</div></div>	<div><div>0</div><div>0</div><div>0</div></div>
	Measures Currently in place to prevent risk of injury	
	<div>COSHH undertaken on all procured products to limit hazardous substances held, alternative lower-hazardous products used where possible.</div> <div>COSHH trained on induction. NOP H4</div> <div>Cleaning equipment not left in public areas.</div> <div>Day to day supervision by Duty Officers.</div> <div>PPE provided and procedure. NOP H7</div> <div>Dealing with bodily fluids training. NOP S3</div>	

Potential Rating	Additional Controls Required
<div>Medium</div> <div><div></div><div></div><div></div><div></div><div></div></div>	<div>No Remedial Actions Entered If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them.</div>

Current Rating	Hazard Information	Task Status
<div>Low</div> <div><div></div><div></div><div></div><div></div><div></div></div>	<div><div><div></div></div><div>Housekeeping Cleaning tasks that pose additional hazards to those not directly undertaking task.</div></div>	<div><div>0</div><div>0</div><div>0</div></div>
	Measures Currently in place to prevent risk of injury	
	<div>Staff inducted. NOP S1</div> <div>Warning 'yellow' hazard signs for all us with cables or wet floors.</div> <div>Cables not to lift from floor.</div> <div>COSHH of substances used. NOP H4</div>	

Potential Rating	Additional Controls Required
<div>Low</div> <div><div></div><div></div><div></div><div></div><div></div></div>	<div>No Remedial Actions Entered If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them.</div>

Current Rating	Hazard Information	Task Status
<div>Low</div> <div><div></div><div></div><div></div><div></div><div></div></div>	<div><div><div></div></div><div>Human factors All areas utilised by both trained staff and untrained/inducted members of staff/students/public.</div></div>	<div><div>0</div><div>0</div><div>0</div></div>
	Measures Currently in place to prevent risk of injury	
	Inductions for all Sport Brighton staff. Induction for all Sport Brighton members on safe use of pool and fitness suites. Terms and conditions provided to all hirers. Signage around sites with instructions on basic use. Ongoing supervision by Duty Officers.	


Potential Rating	Additional Controls Required
<div>Low</div> <div><div></div><div></div><div></div><div></div><div></div></div>	<div><div>No Remedial Actions Entered If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them.</div></div>

Current Rating	Hazard Information	Task Status
<div>Medium</div> <div><div></div><div></div><div></div><div></div><div></div></div>	<div><div><div></div></div><div>Legionella Shower areas and drinking water on site</div></div>	<div><div>0</div><div>0</div><div>0</div></div>
	Measures Currently in place to prevent risk of injury	
	EFM regular water testing in all areas.	


Potential Rating	Additional Controls Required
<div>Medium</div> <div><div></div><div></div><div></div><div></div><div></div></div>	<div><div>No Remedial Actions Entered If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them.</div></div>

Current Rating	Hazard Information	Task Status
<div>Low</div> <div><div></div><div></div><div></div><div></div><div></div></div>	<div><div><div></div></div><div>Lighting All indoor facilities require lighting.</div></div>	<div><div>0</div><div>0</div><div>0</div></div>
	Measures Currently in place to prevent risk of injury	
	EFM controlled installation and testing. Open and ongoing use inspection for all areas. NOP EO4/CO2/FO3/FO5. Outdoor areas closed outside daylight hours unless floodlighting available. Floodlights in place when area in use.	


Potential Rating	Additional Controls Required
<div>Low</div> <div><div></div><div></div><div></div><div></div><div></div></div>	<div><div>No Remedial Actions Entered If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them.</div></div>

Current Rating	Hazard Information	Task Status
<div>Low</div> <div><div></div><div></div><div></div><div></div><div></div></div>	<div> Lone working Lone working occurs regularly at Cockcroft sports centre. Sometimes in place at Falmer sports centre when limited facilities open (reduced service). Lone working in areas within all facilities can occur notably remote facilities such as Eastbourne/Falmer hard courts, Falmer pitches and pavilion.</div>	<div><div>0</div><div>0</div><div>0</div></div>
	Measures Currently in place to prevent risk of injury	
	Two-way radios in use when working in remote areas but with staff in other areas. Procedure on safe operating practices. NOP O17 Caretaking/security provided as additional support by EFM.	

Potential Rating	Additional Controls Required
<div>Low</div> <div><div></div><div></div><div></div><div></div><div></div></div>	<div>No Remedial Actions Entered If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them.</div>

Current Rating	Hazard Information	Task Status
<div>Low</div> <div><div></div><div></div><div></div><div></div><div></div></div>	<div> Manual handling Moving or set-up/down of equipment. Taking deliveries.</div>	<div><div>0</div><div>0</div><div>0</div></div>
	Measures Currently in place to prevent risk of injury	
	Manual handling principles outlined in induction. Sack trucks available to move deliveries. Duty officers trained in manual handling and supervising on all shifts. Instructors qualified to undertake activities associated with delivery.	

Potential Rating	Additional Controls Required
<div>Low</div> <div><div></div><div></div><div></div><div></div><div></div></div>	<div>No Remedial Actions Entered If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them.</div>

Current Rating	Hazard Information	Task Status
<div>Low</div> <div><div></div><div></div><div></div><div></div><div></div></div>	<div> Slip / Trip Slips, trips and falls from general use of building that may cause harm to or loss of life.</div>	<div><div>0</div><div>0</div><div>0</div></div>
	Measures Currently in place to prevent risk of injury	
	Open and ongoing use inspection for all areas to ensure areas clear of hazards. NOP EO4/CO2/FO3/FO5. Defect reporting procedure in place and trained at induction. NOP H3 Safety equipment provided to signal hazard. NOP S1 Storage areas for all portable equipment. Ongoing housekeeping. Outdoor areas subject to elements including ice.	

Potential Rating	Additional Controls Required
<div>Low</div> <div><div></div><div></div><div></div><div></div><div></div></div>	<div>No Remedial Actions Entered If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them.</div>

Current Rating	Hazard Information	Task Status
<div>Low</div> <div><div></div><div></div><div></div><div></div><div></div></div>	<div><div></div><div>Security</div><div>Protecting areas against misuse or theft.</div></div>	<div><div>0</div><div>0</div><div>0</div></div>
	Measures Currently in place to prevent risk of injury	
	<div>Open and ongoing use inspection for all areas to unused areas secure. NOP EO4/CO2/FO3/FO5.</div> <div>Barriers in operation on all sites to restrict access to member areas.</div> <div>CCTV in operation. Viewable real time by Duty Officer. Recorded and saved centrally by EFM.</div> <div>Above height fencing to outdoor hardcourts and synthetic pitches.</div>	

Potential Rating	Additional Controls Required
<div>Low</div> <div><div></div><div></div><div></div><div></div><div></div></div>	<div><div>No Remedial Actions Entered</div><div>If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them.</div></div>

Current Rating	Hazard Information	Task Status
<div>Low</div> <div><div></div><div></div><div></div><div></div><div></div></div>	<div><div></div><div>Violence</div><div>Staff working in a customer facing environment.</div></div>	<div><div>0</div><div>0</div><div>0</div></div>
	Measures Currently in place to prevent risk of injury	
	<div>all staff inducted on how to respond to violence. EAP G2</div> <div>Two-way radios in use.</div>	

Potential Rating	Additional Controls Required
<div>Low</div> <div><div></div><div></div><div></div><div></div><div></div></div>	<div><div>No Remedial Actions Entered</div><div>If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them.</div></div>